



IMAGINE TOGETHER

**Imagine Foundations Monthly Board Meeting
Wednesday, May 25 2022
Zoom Meeting
5:00 p.m.**

Meeting called to order 5:02PM

Board Chair - Anthony Pollard

Roll Call

Pledge of Allegiance

Board Approved April Meeting Minutes

L. Wiggins, I. Douglas

Imagine Leeland Report - Principal Williams

Focus - blueprint of improvement - Math, Reading and Attendance

-Over the course a new column has been added to include attendance levels for K-

-Have seen percentages that are lower than expectations, in particular 2nd grade has been very low and impacted attendance. Parents are keeping students home if there are any signs of illness

-School Counselor able to keep in touch with parents regarding absences. Students are still considered chronically absent whether is it

-strategies include gold band, parent attendance conferences, notifications and incentives

Academic Focus

-currently in testing mode, MCAP assessments began May 1st and closing this week

-scholars in grade 3-8 participate in testing to include ELA, Math, Social Studies and Science
MCAP notices provided to parents, guided into to families on that to expect, using Edgenuity to support the MCAP practices

-Principal for the day for students achieving high levels in Edgenuity and were able to shadow Mr. Richardson. Did classroom observations and advised teachers on growth areas and celebratory

-Students also did goal setting as Principal for the day

-Students also earned in Edgenuity ice cream social



Closing the gaps

- collaborative planning with teachers having them specifically set goals based in quadrant analysis which identifies student's levels based on making growth or no gains
- next steps team is looking at what practices were most useful that improved student gains and preparation for next school year teacher training strategies

Character Development

- areas of growth include feedback from scholars, being elevated more
- Butterfly conference - 8th grade scholars engaged in session with counselors and what it takes to be focused - expectations, 7th graders were invited and received advice from 8th graders about what to expect next school year being successful 8th graders next school year
- going through induction of this year's National Honor society students next Friday
- excited that were able to return to after school clubs to include the Lego/STEM clubs
- kindness challenge lead by mental health clinician for staff
- indicators of success - informing parents on weekly updates, completed progress reports, parent university on 8th grade end of year events, chat and chew upcoming school year and return to student uniforms for next school year. Have added additional parent University on Uvalde, TX incident and keeping students safe at Leeland.
- Lions to cub event for the male students providing advice the young men

Shared Values

- Justice, Integrity and Fun
- scholar's leader's initiative with a student voice on campus
- green club field trip with Mr. Brock student grew their own rice garden in class and went to watershed to plant

Economic Sustainability

- anticipating 490 students
- as of now there are less students in k-5, 5th - 8th grades will have 50 students per grade band

MyOn challenge

- Imagine Leeland earned the top spot
- Nathaniel top reader in all Imagine schools, 2nd/3rd grade had all students participating with minutes' read
- PGCPS had environmental awards and Imagine Leeland acknowledge as a green school
- celebrating our staff for Teacher Appreciation Week with lots of food events
- celebrated Nurses Day, initially had to share nurse now Leeland has its own nurse and also celebrated cafeteria heroes



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Upcoming Events

- PBIS showcase
 - Field day broken into several sections to ensure student safety
 - Lion into cub session for male students
 - Career Day June 8th
 - Student Promotions
- 5th Grade - June 13th at Laurel HS
Kindergarten- June 16th School campus
8th grade June 21st at Flowers HS

Questions -

N/A

Imagine Morningside Report - Principal Cypress

Focus- Rigorous instruction, restorative environment and MicroSociety

Attendance - SPP focus

- have not received April attendance as of yet
- current goal for school year is to reduce chronic absent from 23.8% to 15.9%
- as of March rate is at 12% and will continue to push all efforts to stay at or below school goal
- Attendance team actions include contacting parents, having attendance meetings, students go through SIT process, what parents need to be supported to ensure students attend school and having had a number of students/staff testing positive for COVID. Still considered chronic if students miss 10% of school days
- last year attendance is at 93.9% and goal for the year is 95%. Currently at 93.5%. Ensuring to acknowledge consistent attendance

Rise Up Report

Reading

- excited about the growth and consistency with the rise up work
- collected a lot of data and information for the summer to prepare for the fall
- continue with reading walk-through, look at student work samples and teacher collaboration

Math -

- super exciting in terms of newness and the consistency
- provide math teachers with feedback
- teachers looking at student work samples, problems solving and providing student feedback



Shared Values/Character Development

- shared value survey from teachers- want an opportunity to participate in school decisions. School related forms were created for teachers to sign up for various committees/teams
- special educators received a specific form to create classroom culture
- other committees include respectful communication (staff/students) bullying supported by the school counselor
- staff unpacked student surveys and students want support with respectful communication/bullying
- family chat sessions took place all throughout May- lead by Mr, Chiza regarding 8th grade activities
- family surveys have gone out and closed with 84 families responding. Will review the feedback and determine changes for next school year

Enrollment -

SY 22-23 389, 2nd/K still have seats to be filled

Upcoming Events

- mental health awareness, summer fun activities supported by the school counselor June 4th
- June 13th 8th grade promotion
- June 14th Kindergarten grade promotion both are on campus

Questions

- request to provide board with upcoming events via email
- N/A

Academic Excellence

Ms. Amelga - teams have continued to invest their time to success time and ensuring that learning gains are met

Regional Academic Coaching Team Report

Mr. Miller, Ms. Crusor, Ms. Lawson

Ms. Lawson -Leeland

- month of May collaboration and deep dive analysis has been the focus
- working on to continue to look at what the other campuses are doing well and utilize at their campus, areas of growth
- using the student quadrants to identify areas of growth, core content analysis for teachers to use



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- within the school celebrating how the students as a whole and wait on testing results
- huge student buy in for student success time - incentives included pizza parties, ice-cream parties, ice pops which have led to a 400% increase especially at the middle school level
- the average student grade is at the 75% level. Students buying into their own growth has helped. They are completing lessons on their own, at home
- initiatives have come to a close and able to finish on top with MyON challenge

Ms. Julia Crusor

- finishing MCAP testing
- preparing for iReady math/reading benchmark testing
- finishing up visiting schools and coaches across campuses, completed Lincoln and Morningside up next
- will gather writing samples from RELA teachers, scholar success time continues
- ensure going over data and checking in for coaching cycles

Mr. Travis Miller

- continuing cross campus visits providing feedback with school academic teams
- the feedback has been received positively
- looking into middle school success time and ensuring they are addressing/closing any academic gaps
- professional development for coaches will continue to look at the imagine structure, practices Rise Up April -Math action plan was updated and sent to PGCPs. Great conversation around scholar success time and how teachers are implementing with fidelity and the success of it

Mr. Lance Pace

- using Edgenuity program and looking for an in person option for Morningside
- going through the process with PGCPs on hiring a new principal for Morningside
- a survey is available for parents on the website to share the qualities they are looking for in the new school leader. There will also be a zoom meeting held for staff/parents to discuss the qualities they are looking for in the new Morningside principal.
- Summer forum- kickoff to the new school year, professional development
- leadership development will happen over the summer
- adaption of new reading ELA curriculum
- using qualitative data to improve practices, priorities and planning for the upcoming school year

Questions-

Ms. Liya Amelga - For the curriculum change that is being considered, can the board get a preview of the programs and is this for both campuses?



Mr. Lance Pace -The programs are for all the schools, the team does have a number 1 option in mind and a-waiting for feedback from school leaders and the plan is to share this information at the next board meeting

Financial Report - Mr. Nate Evans

Morningside

- total revenue as of April 30th - 3.9million
- spent 4 million
- budget deficit 100K
- Cash on hand 1.2 mill
- 995,000 cash on hand by end of June
- total ESSER grant 1.5 million
- reduced the ESSER spending because the school has not received any ESSER grant reimbursement as of yet. This could change if reimbursements are received by June 30th
- any reimbursements submitted for any expensed after April 15th cannot be requested until after July 15th
- started the school year with 389 scholars, as of May 10th there are 364 scholars

Leeland

- total budget for school year was 4.49 million
- total expenses was 5.1 million
- deficit is at 152,000
- cash on hand is 890,000
- projected cash on hand is 860,000end of school year
- total ESSER grant 1.8 million
- started school with 497 scholars and as of May 10th there are 464 scholars
- the reduction of students does not affect the amount of funds received at either school

Questions

Q-If we have 800K cash on hand, how is there a budget deficit?

A-Due to the expense projected for May and June, the ESSER part of the budget does not affect the budget however the school has spent some ESSER funds that they will not receive reimbursement from until July.

A- the cash on hand is not a part of the budget. A budget loss is projected; the difference in personnel is not taken into account until the refund for personnel expenses. Usually the refund is done by the end of Aug.



Q- Why was the ESSER grant budget reduced?

A- reduced the number by the original amount expensed for May/June and was transferred to 22-23 budget.

Facilities Management Report - Mr. David Miller

Leeland

- door/hardware repairs
- nursing suite repairs made by vestry
- WSSC water/sewer the project is still on hold, plumbing permits are being request
- getting updated estimated for driveway paving, but will not be done until summer
- Vestry seeking estimates for sidewalk repair. Imagine splits the cost for this based on their contract

Morningside

- exterior lighting repair by vendor Kelly electric
- LED light bulbs tested on the 1st floor hallway, will not utilize the replace throughout the school. The bulbs will replace the team having to replace light fixtures
- playground painting schedule for Early June
- security access is being upgraded and key fobs on campus access being upgraded

Summer Projects

Leeland Campus

- normal school budgets and renovation projects
- still analyzing the budget currently have listed as renovations at Leeland - Seaton belt hall turned in to 650-700 sq. ft. for more elementary classroom space as well as 4 additional classrooms in Marlboro Hall
- new scholar cubbies/closets
- additional LED lighting

Morningside campus

- interior building painting
- estimates for classroom door light blinds
- replacement of LED light bulbs throughout the school
- vinyl composite tile replacement in classrooms
- Parking lot striping, we will potentially have The Town of Morningside to complete this project for us
- tree trimming at parking lot



ESSER Projects Leeland

- replacement of windows Seaton belt/Chelsea hall
- touchless lavatory fixtures, cabinet sinks
- upgraded security camera video
- playground installation
- classroom space Seaton belt/Marlboro hall

ESSER Project Morningside

- installation of touchless lavatory fixtures, cabinet sinks
- indoor air quality improvement, trying to get central air into the classrooms

Questions

N/A

Ms. Amelga thank you for the breakdown request in your reports. (Mr. Evans/Mr. Miller)

Parent Engagement

- note in chat sent to parents looking to expand the board with parent members
- Youlanda Brown had to resign from the board due to personal issues

Community Engagement - Mr. Douglas

No new updates

IT & Marketing Report - Ms. Chavis, Mr. Patterson

- ensured that all equipment was ready and available for MCAP testing
- removing old interactive boards and replacing with the new TV/interactive boards
- working with national office to recruit qualified teachers
- hosting a job fair for all Imagine campuses
- promoting the campuses via print media
- new website up and running within the next few weeks
- board members will be invited to participate in the recruitment efforts

Questions

N/A

Public Comments

N/A

- no emails received by the board



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-next meeting June 22nd 5pm
Meeting Adjourned 6:31pm