

**Imagine Foundations Monthly Board Meeting
Wednesday, April 27, 2022
Zoom Meeting
5:00 p.m.**

Call meeting to order 5:05pm

Board Report - Anthony Pollard, Board Chair

Roll Call/Attendance

Pledge of Allegiance

Board approved Mar 2022 minutes by Mr Wiggins, Ms. Amelga

Reviewed the Imagine Schools Board Mission

Review Agenda Items and advised of changes to agenda

Imagine Leeland Report - Principal Williams

Our major focus which is our roadmaps which are within our SPP in our SEP

The focus areas are attendance, academics and character.

-This time this year, we'll be entering into receiving our Maryland report cards which consists of the stars that we are awarded based on certain categories, my larger categories being attendance. And so one of the initiatives right now to support our tenants in the county is the gold band initiative. And the gold band initiative is looking at specifically those students who are moving towards being identified as chronically absent.

-Previous years in which we were identified, we were a four-star school. However, there was an emphasis on our attendance and that was due to our students who were identified as our free or reduced lunch category and Elementary was impacted. It had some areas of growth as it relates to our attendance.

-Right now our main area has been our second grade attendance, you'll see that any area that's below 97% is definitely a red flag. I will say for the month of March; we've noticed that many parents at this point in time. You know, if students show a slight level of not feeling well, you know, we definitely are and we definitely encourage that for parents to keep their scholars home in those instances, but we do notice too, that that's definitely impacting our attendance. So myself along with the attendance team, I'm largely part of our professional school counselor will specifically be meeting with parents that are identified as our gold band students.

-if they provided the appropriate documentation to support it'd be an excused absence and to ensure that we're able to come up with a plan to support students as we move into our last month of the school year.



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- we started this week with our MCAT testing. This week, our third through fifth grade students engaged in their RELA
- our third graders and fourth graders, the focus or the theme that they came up with was to put your thinking cap on. So students had the opportunity to create different hats that had encouraging words for classmates in themselves as they entered into the impact season. We'll be testing all the way through almost towards the end of March.
- our mental health clinician, Miss Edwards actually engaged students on an SEL lesson that focused around stress and how do we relieve our stress? As we enter into high stakes assessment. Before assessments took place the students journal about positive applications, again, just to have them in a positive mindset as they move into their testing this week.

Math/Reading

- really focused on certain grade levels, but it doesn't look the same. Because we're at different places as it relates to where our scholars are as well as our teachers. The focus has been around success time. You'll see our monitoring tools here look a little different. So for our first grade students, the team engaged in the March Madness centering around Fractal Design instructional platform. This year, we've used those as our progress monitoring, to monitor student performance on identified focus standards. So that first grade team, their huge focus was to have the students actually win against each other. And they were basically looking at mastery of students as well as engagement.
- At the end of March. The celebration was on both sides of our scholars because they both all have that 100% mastery as it relates to participation, as well as engagement
- key data points that 30 Out of the 40 students met those progress monitoring percentage, at 71%. Our focus has been around those standards which have been identified as major standards as it relates to students being able to perform and then you'll see the difference between the mastery for the month of March and then the mastery of that grade level for the year to date. Our second grade actually our kindergarten through our second grade class will be engaged in a benchmark assessment for our star. We're not including our fourth through eighth grade because they're currently engaged in the MCAT but I will be able to share that next month.
- The huge focus within our second grade. Our math teacher Ashley for the second grade team has been engaging scholars, in addition to their success time and after school enrichment reading program in which students have been engaging in various learning activities that support our star assessment. Will be able to report next month the impact of that program on our second grade students.
- We've really been looking at strategies for how teachers are able to support their scholars best and we've been doing that by looking at quadrants. That's one of the reports within our Tableau



that's an analysis platform connected to Renaissance has helped us really identify where students are as it relates to their growth. And by doing that it allows teachers to give more targeted practice and targeted strategies as it relates to student performance.

Collaborative Planning

-We start off with teachers by identifying their student groups. We then targeted down to focus skills. And once we target it now to focus skills, we then target our instruction. Within our success time. We've been doing heavy monitoring by looking at different reports that are included within the platforms. And then of course we make adjustments based on the student's performance.

-we were really given a lot of feedback as it relates to our middle school success time and how we can make those improvements. So specifically right now with fifth to eighth grade, we are working diligently to ensure that we have small group instruction during those time periods in which there is targeted instruction. We will not be doing a benchmark and that's because our students are currently engaged within the MCAT assessment. However, will be able to report out to you the small group instruction and again, through the use of our freckle reports within the next meeting.

Specialty Program

-as of today's date, we do have 14 students who are identified and offered seats within Prince George's County specialty programs with nine students currently waitlisted. So I'll definitely keep you updated there within these categories

Character

-quite a few of the events that have taken place within the last month here on campus at Leland
-We currently have a Lego club for our second or third grade students. The teacher does a great job with incorporating STEM focus that the students were required to build structures that supported a certain description.

-diligently working towards improvements as it relates to our science program, as well as I did state that we submitted our Green School application. We did celebrate Earth Day in a big way here on campus.

-our second grade class that were engaging in an activity where they were able to vote on a virtual field trip

-on last Friday that we had our first parent event on campus. We are still limiting the numbers. This was specifically open to our kindergarten parents and our students This was specifically

open to our kindergarten parents and our students engaged in the kindergarten pop up store where the students were required to come up with their own business plans and then execute by having a pop up store. Parents are excited to be back on campus.



-one of our kindergarteners actually created a coloring book inspired by himself with his father. Our kindergarten teachers served as security during that day for that event, so that was really exciting and fun.

-our Science Bowl team. We have an opportunity to celebrate them this school year that was under the lead of Mr. Jones.

-we're excited that the county has now lifted the restrictions as it relates to parent volunteers. So we had our first parent volunteering session last Friday. We had about 35 parents on campus, each grade level at this time has been given the task of identifying at least two volunteer opportunities for our parents to be able to come on campus in support prior to the close of the year.

-we've also posted for our families to complete the Imagine survey. It was posted on the 18th on our parents' updates. Currently we only have two parents that have completed the survey at this time. So we're very hopeful that parents will of course go on and give us their feedback so we can make the necessary improvements but also provide parents opportunities to be able to share their understanding of our shared values.

-One of the major emphasis that we've had is really providing students the opportunity to have connections with their classroom teachers and adults in the building. Those were the areas in which we scored the lowest on our student survey this school year.

-we have provided students with some SEL supports.

-Also just ensuring that they're aware that our mental health clinician is here on campus, she's visiting classrooms and providing all opportunities so that students have a sense of having adult on campus that they can speak to when in need.

Shared Values

-our target this discussion is how we provide opportunities for our students to actually be leaders. So we do have our first printed copy of our student newspaper. It's led by Miss Katie Brown, she's our eighth grade seventh grade RELA teacher.

-we will provide the opportunity for our parents to be able to engage but more specifically this week I did share with all of our classes so that teachers can engage our scholars and information that was made and created by their own classmates

-some of the feedback and students gave us which was they really want to have the opportunity for a little bit more engaging activities and classes. Much of what the students asked for.

-our projections for next school year, We're currently at 467 right now, with the goal of being at a total of 490 next school year.

Celebrations

-celebrations that we wanted to share this month as we were super excited that our scholars in grades three through eight, and the National Essay Contest for Imagine schools, we are super



excited to announce that we had a winner in our third grade when it was first place for all imagined schools. And we did have an honorable mention for our eighth grade Scholar Award -Our green team was diligently working on submitting our application to be a PGCPs Green School. And we were made aware of last Friday that we did. And we are now identified as a Maryland Green School. So we're super excited about that.

-Also this past month, we celebrated Mr. Richardson tried to give him as much love as He pours into our school each day.

Upcoming Events

-Earth Week celebration

-MCAP assessment for almost the whole next month, April 26. All the way through May 18.

-we will be entering into teacher appreciation week or next week, teachers will be off Tuesday

-we will be celebrating Mental Health Awareness Month

-we will be having our second annual butterfly conference for our girls.

-Our first cubs club will actually be a session for our eighth grade boys which will be new this year. Last year we only have one for our girls excited to have one for both our girls and our male students

-College and Career Week. We will have a career day emails will be forthcoming on support.

-We have been given the green light that we are able to have promotion ceremonies this year. So we are looking into where the eighth grade ceremony is going to be and then of course celebrating our kindergarten and our fifth grade scholars as they transition to the next grade.

No Questions

Imagine Report- Principal Cypress

Restorative justice environment, micro society.

Attendance

- our goal for attendance is that we are looking to have by the end of the school year we want to reduce the percentage of students who are chronically absent. Last year we ended the suite at 23.8% and we wanted to reduce that to about 15% this year. So far at the end of March when we were going through to determine chronic absenteeism, which were the year to be 18 or more absences. We identified that we're currently at 12% or chronic absenteeism.

-many of the challenges that we're facing right now with attendance I deal with absences that are excused absences, students may need to quarantine other things like that.

-we are using our attendance team members which includes academic facilitators, registrar and professional school counselor to reach out to ensure that it's 12% doesn't grow

-we would like our attendance rate for the year to be at least 95%. Right now, we are trending below that. We're at about 93% attendance, with attendance at the end of March



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-We have some critical learning that took place with our pupil personnel worker when she came in to give us more information about some updated protocols for addressing attendance. -We are reaching out to families who have attendance issues, scholars have attendance issues, and making them aware of different tools and resources such as school max to be able to keep track of the attendance as well as the students' grades.

-had an opportunity during our last set of scholar meetings. We call them black meetings where we celebrate dollars for different things. And we took the time to acknowledge the scholars for our big attendance of course, but then we also look for consistent attendance.

Reading Instruction

-we've gotten quite a bit of feedback from the rise up team members from our regional office as well as our national office and of course, our small community.

-Definitely being able to see the implementation of our rise up work. The walkthroughs, the feedback in terms of reading, and differentiation are opportunities to see students that are being able to engage in that close reading and that instruction that's going on.

-next steps include monitoring more closely and collecting data from walkthroughs

-looking for some very specific teaching practices as well as scholar practices. Additionally, continuing to go through our success time and be able to collect data there and then also taking a look at the different trackers for teachers

Math

-we've got quite a bit of feedback in terms of the professional development that we put in place where we plan and even the walkthrough of teams being able to see much of the work that we have planned in place, and again, our next steps include how we are able to monitor that progress

-Looking to see that there's a teacher-led group as well as to determine that the teacher model is based on data that is specific for students. And then also the performance plan teacher action tracker, so that we begin to finish the school year strong and think about what professional development for the upcoming year.

Character Development

-So far we've had an opportunity to complete surveys for both scholars as well as staff members. We have shared a link for our family to complete the Share Value Survey. don't think we have any families complete the survey yet but our plan is to make sure that we publicize that for our family, and even incentivizing in terms of any grade level that has 100% family completion, we'll have the opportunity to have a celebration

-for surveys completed by staff and scholars, on our shared values, we wanted to have an 80% overall agreement rate for all of our stakeholders. And so far we have not did not reach that for the scholar agreement rate right 76% At the close of that survey, and for our staff, we were at 73%



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-areas that we do seem to do well is that 87% of staff said that the staff attempts to live out the image in school share values of integrity, justice and fun and then 75% of the scholars says that they have a chance to be a leader and to help make a class or a classroom or school.

-we do recognize that there is work to do especially with our scholars in terms of, making sure that they have those leadership opportunities and opportunities to reflect on those different positions and opportunities to recognize in terms of character development.

-76% of scholars had an overall improvement rate for all of the character development items and we did reach a level of 85% for our staff.

-87% of our staff says that the teachers take intentional steps to create a classroom community, with students building along with each other accountable for maintaining a safe and effective work environment. And then we did have 93% of scholars who identified that they felt that teachers and other adults in the school expected me to do my best. So that was really encouraging to know that we do have the expectations there

-one item that we took a closer look at is that 65% of staff say that they have opportunities for teachers to participate in school decisions, give and receive advice, take action and be

accountable. And as much as we think these are the things that we do, we survey teachers about different things to make different decisions

- Similarly, we feel that we make opportunities for scholars to feel like leaders but when you look at the feedback that we're getting, there is some disconnect there. And so some of the things that we are working on for the remainder of this year will also flow into next year. Giving more teachers opportunities to be a part of the scheduling team to make decisions about the schedule. Start starting a culture Committee, which there was one before but fizzled out

-Also the creation of a classroom cultural reflection form to get more feedback from the students instead of waiting for the survey. You can collect feedback more in a formal manner and be able to make those adjustments in terms of respectful communication, which was another area that we did not score very high in or being clear with expectations being shared with the staff and scholars for what respectful communication and again, making that a part of a culture of care feedback form

-bullying was another area that we felt pretty confident that we have put the staff members or the adults have put things in place for the scholars to feel that they can report bullying or that bullying doesn't take place

-for school development we wanted to see a 75% overall agreement rate across all stakeholders and we were able to reach their goal with both scholars having 77% overall agreement rate and then as far as what staff members gave us an 82% overall agreement rate.

And then in terms of building extra expectations, we were looking to have 80% overall

agreement rate and we ended up with 75% agreeing that in terms of what's building this culture

-next steps include family chat sessions that are scheduled throughout the month of May, deciding to go with smaller family chat sessions so that families will have an opportunity to be



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able to ask questions that are more specific to their subgroup. thinking about the subgroups will be will have a family chat session for our special education, families as well as our Gen Ed families, then we'll do grade level bands and then have a separate session for our eighth grade because we know that they'll have questions about promotion as well as maybe some questions in terms of high school

Parent Choice

- have an 80% re enrollment rate for our rising first through eighth graders. And as of right now at this point in the school year our enrollment is at 365. We have had a total of 24 scholars to withdraw from the start of the school year, which puts us so far at that 94% rate of retention so far for fiscal school year
- or our upcoming year we'll have a total of 389 scholars which is a decrease from our previous year which was 434 was our total allowance. We've been planning this will impact our budget if

we have been working in terms of determining what will be the best staffing accommodate the number of scholars that we are expecting

Upcoming Events

- testing mode at our campus
- Rela testing and we were able to secure sufficient devices for us to be able to test all of our third through eighth graders at the same time, which would make for a much smoother makeup testing as many as we can get done early then that just provides us more flexibility
- Teacher appreciation week for the 2nd-6th, planned by Mr. Chiza & Ms. Nemhart
- MCAP testing will pick up the following week

No Questions

Board Updates

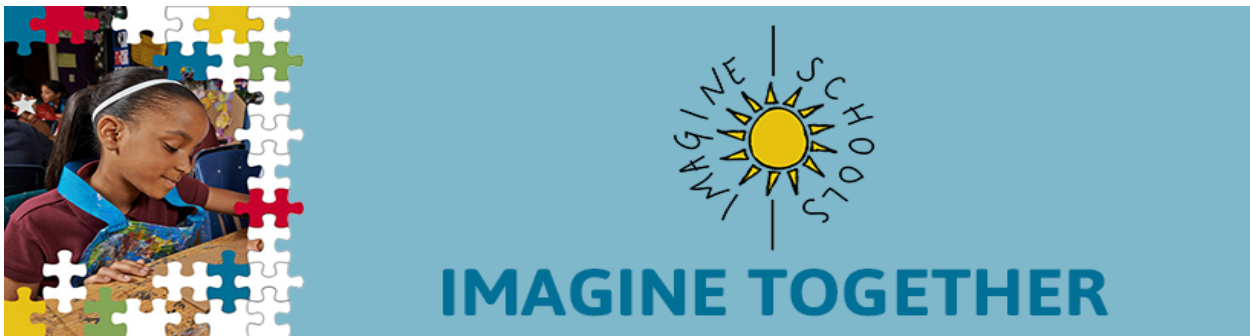
Academic Excellence - Ms. Amelga

- Green school application was very impressive from Leeland
- Leadership and dedication from both campuses have been great

Regional Academic Director - Mr. Miller

Academic coach Leeland Report Ms. Lawson

- focus has been on the growths they've seen
 - one of the focuses has been on cross campus visits, specifically looking at success time and where the campuses are as a whole. Visited Imagine Andrews, Lincoln and Leeland
 - Leeland visit showed the high success time, like the goal setting they have for middle school
 - next steps are to adjust areas of math, building focus skills and core content.
- Based on recommendation will be focusing on focus skills to target small group instruction



- have been working with math coach and success time teacher to align with
- what campuses are doing
- push into 3 ELA classrooms for small group instruction
- success time teachers found that are in a strong place and now want to empower teachers to analyze their own data and identify scholars they can best leverage even if they have high scores
- continuing with MyON spring challenge. Scholars are excited and motivated
- finishing out strong

Morningside Report

- current school focus is revised collaborative planning for Q4
- professional development for MCAT training and scholar prep
- end of year data and check in with regional academic team
- Morningside will be the final cross campus visit of the school year, last rise up meeting highlighted the success time and skill based groups at Morningside
- visit is to get feedback from colleagues and wonderings since schools are different to push each other's thinking
- Middle School success time- what is working, groupings, what is not working. How to increase teacher efficacy and making scholar success time a valued time
- professional development for coaches will continue ensuring unpacking student learning so students get a customized learning

Rise Up

- needed to update action plan. Address action steps, monitor and document that there is a clear communication and data to show growth
- math conversations and student engagement, teachers asking appropriate questions that encourage student support without judgment
- skill based classrooms have been very successful

Regional Director Report - Lance Pace

- Scholar Success time
- understand and develop ways to push core instruction
- looking at a new ELA program adoption. Will meeting with the companies first, then bring in school leaders, then coaches
- professional development at Leeland- asking questions around data and how teachers use data for instruction
- Imagine student, staff, family surveys are due in June
- National character survey is due as well

No Questions



Finance Report - Mr. Wiggins

-finance committee have been busy setting up budgets for next school year and ending out the school year

Senior Accountant -Mr. Nate Evans

Board Oversight Report

Morningside

- total revenue 3.5million
- at a budget deficit at the end of March 64K
- there are other rev expected to replace that deficit
- cash on hand a little over 1 mill
- met with county and found out that ESSER grants submitted will be reimbursed within the next 3 weeks
- ESSER total grand is 1.5 mil
- 2022 funding is \$900K
- enrollment is 364 scholars

Leeland

- total rev is 4.2 million
- expenses 4.4
- budget deficit of \$800K
- Cash on hand \$798
- ESSER grant awarded is 1.8 mil bulk to be spent in 2022
- Enrollment as of April 4th 464 scholars

No Questions

Operation Excellence

Regional Facilities Director - Dave Miller

Leeland

- school sign had been moved due to WSSC water line replacement
- getting solar spotlights to highlight the sign
- custodial closet doors have been reinforced
- parquet floors been replaced
- new floor cleaning machines

Morningside



- lighting was replaced, exterior lighting replaced
- rooftop unit's AC replaced by PG county over spring break
- PG county also replaced centralized clock systems

Projects

- WSSC project is near completion, waiting on plumbing permits at Leeland Campus
- Revised estimate for paving of parking lot
- sidewalks need replacing as well by the vestry, will happen in June once school is out
- HVAC system, quality indoor air testing
- playground at Morningside
- security upgrades
- key fob upgrades
- goal to have school looking like the first day of school
- next month meeting will highlight summer projects

Parent Engagement

- sending notices to parents to attend monthly board meetings
- can submit questions to the board
- seeking to add more board members and looking for parents from both campuses
- board would still like to hold the town hall meeting with parents along with school leaders

Parent Comment

- notification regarding board meeting is not delivered timely
- more parent engagement would happen if the time would change

- announcement of meetings can be sent out earlier
- time of meeting will remain

-video recording of the meetings is made available by Ms. Bowie for any parent/community member to review if they are unable to make the live meeting.

Meeting Adjourned 6:34pm